

# **APPLYING FOR GRANTS FROM THE JAMES B. BOSKEY MEMORIAL FOUNDATION**

In its first year, the foundation funded one application of the four applicants. Now, we fund an average of 30 - 40 organizations per year.

**As of 2020, we expanded our request limit. Applicants can request up to 50,000 dollars, although most funded requests are at a lower dollar amount.**

Award size will be based on need, guidelines fit, and the amount of funding available in our budget.

We will consider co-funding with other organizations. All grants are made for charitable purposes in accordance with IRS regulations.

To apply for funding, please provide the information requested using the attached form. Email form to [apply@jamesbboskeymemorial.org](mailto:apply@jamesbboskeymemorial.org)

## **Deadlines:**

Requests for funds for the current year must be received before October 15th.

Grant applications are reviewed in late October through November and awarded in December.

At the present time, awards will only be granted for one year.

## **WHAT WE DON'T SUPPORT**

We do not fund the following:

Political or lobbying activities

Endowments

Building or giving campaigns

Fundraising events

Individuals

Capital or operating support

Indirect costs

## **James B. Boskey Memorial Foundation Grant Application Form**

1. Title of the Proposal:
2. Applicant Name (Person who will carry out the project)\*\*
3. Full Legal Name of Organization (include acronym or other names)
4. Organization Address:
5. Organization Tax Status: (If you do not have 501c3 status please provide Fiscal Sponsor Info)
6. Name of Chief Executive Officer (Person responsible for receiving funds)\*
7. Organization's phone number and e-mail address  
  
    Phone  
    E-mail
8. Phone and e-mail for contact person  
  
    Phone  
    E-mail
9. Mailing address for receiving funds if different from above
10. Web address if any
11. Total amount requested
12. Signatures:

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CEO/ Fund Administrator\*

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Applicant\*\*

### **Project Description**

Use additional pages as needed and place project title as a header on each page.

#### **Title:**

**Summary:** Provide a brief (two to three sentences) statement of the purpose and nature of the proposed work.

**Detailed Description:** Provide a 1-5 page description of the program and/or activity for which funds are requested. Indicate the significance of the issue(s) addressed by the project and how they relate to the James B. Boskey Memorial Foundation's goals. Indicate how the work will address the issue, and why your organization should undertake this project. If support for a meeting is requested, provide names of speakers and append their abbreviated CVs or Biographical Sketches. If support for clinic research is requested please attach the IRB approval. Describe your role in the project.

**Detailed Budget:** Provide a budget indicating how the funds requested will be allocated. Indicate any cost sharing.

**Signatures:** The front page of the proposal must be signed by the official responsible for administering the funds and by the person responsible for submitting the application.